

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
August 13, 2020

Public Notice posted August 12, 2020, 4:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **13th day of August 2020** at **5:30p.m.** with Mayor Stephen Brinlee presiding. NOTE: The August 13, 2020 City Council Meeting was conducted via both attendance at City Hall Council Room and via telephone conference due to Federal and State mandated restrictions for COVID-19 safety. The Roll Call was conducted with the following verbal responses.

ROLL CALL:

City Clerk Blankenship, conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS via ZOOM	PRESENT
HAYNES	PRESENT	KENDALL via ZOOM	PRESENT
SIMS via ZOOM	ABSENT		

City Attorney Richard Lerblance and WPD CH Bias attended at City Hall. Attending via teleconference were PWA Secretary DeDe Richardson; PWA Water Maintenance Supervisor Mike Elder; and Infrastructure Solutions Group (ISG) President Dale Burke and Engineer Crysta Watson.

CITIZEN COMMENTS:

Mayor Brinlee stated the teleconference dial in number had been posted in several locations for the citizen's use, if desired. There were no Citizen Comments or residents calling in.

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JULY 9, 2020.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE JULY 2020 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS AUGUST 14 THROUGH SEPTEMBER 10, 2020.**

MOTION BY HAYNES, SECOND BY MINGS, TO COMBINE AND APPROVE FIRST THREE (3) ITEMS ON THE AGENDA.

Upon roll call, members voted as follows:

LITTLEJOHN	Abstain	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

NOTE: Councilman Doug Sims signed in via ZOOM.

- 4. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 20-1241, AUTHORIZE OMAG TO DISTRIBUTE ESCROW.** City Clerk Cindee Blankenship stated surplus escrow occurs often. City Attorney Richard Lerblance stated the Resolution does not state the specific application for funds, where the escrow is to be applied, so he recommended the motion include that information.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE RESOLUTION 20-1241, APPROVE OMAG TO DISTRIBUTE ESCROW CREDIT TO CITY OF WILBURTON FY 20-21 WORKERS' COMPENSATION PREMIUM.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 5 DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF OMAG INVOICE OF \$27,000.46 FOR WORKERS' COMPENSATION PLAN.** Councilman Haynes asked if the annual Workers' Compensation premium was more or less than last year's premium. City Clerk Blankenship stated the premium is \$6,000 more than last year based on number of workers' compensation claims. The funds will be taken from the General Fund for payment.

MOTION BY MINGS, SECOND BY KENDALL, TO APPROVE PAYMENT OF OMAG INVOICE FOR \$27,000.46 FOR FY 20-21 WORKERS' COMPENSATION PREMIUM.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 6 DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 20-1242, MAIN STREET PROGRAM SUPPORT.** Mayor Brinlee stated this is a resolution reviewed and approved every year. Main Street Board President Maryellen Mooney and Main Street Program Director Danel Walker stated they appreciated the consistent support. Mayor Brinlee thanked the Main Street Program representatives for their continued efforts for the businesses of Wilburton.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE RESOLUTION 20-1241, MAIN STREET PROGRAM SUPPORT.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 7 DISCUSS AND TAKE ACTION TO APPROVE CONTRACT WITH PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP, FOR COLLECTION OF FEES AND FINES.** City Clerk Blankenship reminded the council members this issue was brought before the Council at the May City Council Meeting; however, this contract approval was incorrectly combined with the cancellation of the then current fee collection firm. She continued that she would like to give this firm a chance to collect the fees. Councilman Littlejohn inquired of the City Attorney if he had reviewed the contract for legality to which City Attorney Lerblance stated he had and any question he had was answered.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE CONTRACT WITH PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP, FOR COLLECTION OF FEES AND FINES.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 8 DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF \$5,000 TO HAMMER TIME RODEO COMPANY (CHAD LUCAS) FOR BACK THE BLUE BULL BASH STOCK, SUPPORT STAFF AND ENTERTAINMENT FOR SEPTEMBER 12, 2020.** City Clerk Blankenship stated this is on the Agenda as the stock company requires payment before the event: policy is to pay for a service after it is rendered. Mayor Brinlee asked CH Bias if there was concern about the Corona Virus effects with a crowd gathering. CH Bias stated administrative preparation was started a month later than previously for this 4th year and only after the Wilburton Rodeo experienced a larger than usual crowd with no known COVID 19 repercussions. His office is following the data concerning Latimer County; discussing safety protocols with sponsors and vendors; and prepared to cancel if it is determined there is a surge in cases in Latimer County.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE \$5,000 PAYMENT TO HAMMER TIME RODEO COMPANY (CHAD LUCAS) FOR BACK THE BLUE BULL BASH STOCK, SUPPORT STAFF AND ENTERTAINMENT FOR THE SEPTEMBER 12, 2020 EVENT.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9 NEW BUSINESS.

- A. Councilman Littlejohn discussed the need for an Ordinance addressing the wearing of masks. Mayor Brinlee stated the number of new COVID 19 is trending downwards at this time and recommended watching the cases to determine if an ordinance should be initiated and put on the September City Council agenda.

10 ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO ADJOURN AT 5:55pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5